

# Unitarian Universalist Fellowship of San Luis Obispo County

## Board of Trustees Job Description

### Participation and responsibilities:

- 2 to 4 hours per month
- Attend all monthly board meetings, if possible
- Participate in Second Sunday Conversations as available
- Attend a full day retreat
- Read the board's "common read" book for the year
- Serve on one task force or other outside effort to continue the work of the board
- Provide light snacks for two meetings per year
- Serve a 3 –year term, with option for one additional 3-year term
- Assume a leadership role on the board (such as Task Force member, lead role in a particular initiative and/or officer)
- Participate in mentorship relationships with current board member for 6 months, the content and makeup of which will vary for each team (generally monthly meeting or check-in for support, discussion, concerns, and mutual growth)
- Seasoned board members will participate as mentors for new board members as required or desired

### Desirable Characteristics:

- Committed to the mission of the UUFSLOC and to helping the congregation and staff fulfill this mission;
- Amenable to budget and financial discussions and realizes the board's fiduciary responsibilities;
- Able to work with process, even if not process-oriented;
- Able to see the "big picture" and can work to establish long-term goals that reflect the consensus of the congregation. Realizes that this position is not one of micromanaging;
- Able to listen to the opinions of others and be respectful of other ideas/ways of doing things;
- A role model for the leadership in the congregation.

The board must reflect the diversity of our church population – old, young, white, non-white, sexual orientation, introverted, extroverted, professional and nonprofessional.

Finally, serving on the board provides many chances for personal growth. It is challenging and enjoyable. It is thought provoking and a little daunting, and it is a team effort. Our board is a diverse group of people who support one another, share ideas, and work together with the clear goal of helping the congregation "deepen connections by nurturing spiritual growth, practicing justice and inspiring joy."