

## Unitarian Universalists San Luis Obispo

### A/V Technician Job Description

<b>Reports to:</b>	Minister
<b>Directly Supports:</b>	Tech Team Volunteers
<b>Status:</b>	Part time (5 hours/week)
<b>Salary Range:</b>	\$20-\$30/hour based on experience
<b>Contact: Rev. Rod Richards</b>	<a href="mailto:minister.uuslo@gmail.com">minister.uuslo@gmail.com</a>
<b>Phone:</b>	(805) 439-0188

#### **Job Summary**

The A/V Technician supports UUSLO in its online, audio, and video ministries. This ministry will enable the church to worship with excellence both online, and in person. This person will be the head sound engineer and audio, video, and lighting (AVL) tech for all Sunday morning worship services (online and in-person), as well as for special events.

#### **Essential Functions:**

##### **“Blended” (Online & In Person) Worship Services on Sunday Mornings**

- Ensure that sound, video, and online streaming are done with excellence
- Ensure that worship slides are prepared for each worship experience
- Communicate maintenance and upgrade needs of the AV system and perform basic operations independently
- Record services to be installed on the church website
- May train staff and volunteers on the proper usage of the sound system
- Help to grow and lead a team of adult and youth volunteers
- Ensure that music equipment, orchestral instruments, and microphones are set up and taken down as needed
- Suggest use of current technologies and use the resources available to meet the church’s changing needs within the budget each year

#### **Minimum Qualifications:**

- Ability to operate and maintain software for live streaming and recording (currently Zoom)
- Experience running sound equipment for a variety of styles of music, orchestral, choral, contemporary, musical theatre, etc.
- Experience running video equipment
- Ability to troubleshoot sound and AV equipment issues
- Good organization and communication skills

**Preferred Qualifications:**

- Tech degree and/or significant experience running AV systems, such as PreSonus sound boards
- Knowledge and ability to upgrade current sound and video systems when appropriate

**Physical Requirements:**

- Ability to lift objects up to 30lbs
- Ability to carry equipment over short distances or load a moving cart to do so

**Core Competencies: how do you go about doing your job**

- **Team Player:** Works with other staff to further the ministry of UUSLO. Encourages others, supports their work, finds creative opportunities to work together, and resolves conflict in a constructive manner.
- **Inter-personal:** Demonstrates the ability to work with and lead others. Actively listens to others, accepts criticism, and addresses it in a positive manner. Encourages others and holds them accountable. Maintains positive working relationships with people of all ages, including church staff and volunteers (including teens and adults). Adjusts “on the fly” during services.
- **Initiative:** Sees opportunities to strengthen the use of audio visual and other technology. Obtains appropriate guidance and implements changes.